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## Annual Report - Office of the Registrar 1983-84

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# **Annual Report**

## **REGISTRAR'S OFFICE**

### **1983-84**



**PRAIRIE VIEW A&M UNIVERSITY**  
(A Part of the Texas A&M University System)

**Prairie View, Texas**



## Introduction

The 1983-84 Annual Report addresses those areas of the Registrar's Office which generate the most inquiries as well as the immediate and long-range goals for improving service through automated record-keeping and retrieval and registration.

The statistical information herein reflects in numbers the services rendered by the Office of the Registrar and serves as a measure of the effectiveness of the University as a whole in meeting its mission of creating and maintaining an educational environment which will challenge and stimulate our students through academic programs leading to the baccalaureate, master's and professional degrees.

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1983-84  
the University in a total Registrar's Office the reconstruction of  
academic records became necessary. Annual Report  
recommendation that funds be made available for the creation and  
1983-84 implementation of a sound micrographics/records management program.

The Registrar's Office acts as a support unit and repository of paperwork for many of the interdependent parts of the University. As the "memory" of the institution, the Registrar's Office serves a vital function as a storehouse of documents and information which must be accessible on short notice. This function is vital to faculty, administration and students. The efficiency in fulfilling this responsibility is of the utmost importance to the well-being of the institution.

The Registrar's Office also has the responsibility of disseminating and enforcing the academic rules and regulations of the University. It is in the discharging of the daily duty that most contacts between the Registrar's Office personnel and students and faculty occur. It is imperative that the Registrar's Office personnel have a working knowledge of the rules and regulations and enforce them fairly and consistently. The most difficult duty is performing the often mutually exclusive tasks of serving the best interests of the students and faculty and enforcing the rules and regulations of the University.

With the mission of the Registrar's Office in mind, the 1983-84 goals were identified as follows:

1. To improve and refine the automated on-line registration process.
2. To implement a university wide micrographics system which will have the capability of filming, developing and producing copies of documents with an automated retrieval unit along with a records retention summary from the creation of the record to its disposal.
3. To continue to work with all Registrar's Office staff members for continued improvement in professional skills, professional courtesies and complete training in terms of the automated computer system.

All but one of the 1983-84 goals for the Registrar's Office were accomplished. The non-accomplishment of goal #2 (micrographics) was due to the unavailable funds necessary to finance the project. However, an indepth, comprehensive study was completed and submitted.

It is my judgment that the academic records at Prairie View A&M University are maintained in a very unsafe and unprotected fashion. It is further concluded that any disaster, man-made or natural, would place



Registrar's Office  
Annual Report  
1983-84

the University in a total state of chaos if the reconstruction of academic records became necessary. Therefore, it is again my recommendation that funds be made available for the creation and implementation of a sound micrographics/records management program.

OBJECTIVES:

To improve and refine the automated on-line registration process. To implement an on-line registration process, Spring, 1984.

ACTIVITY

TIME FRAME

INTERMEDIATE ACTION/IMPACT

REMARKS AND EVALUATION

On-line registration using IBM 3278 computer terminals

5 days

Some 4,000 plus students will be processed. The system will prevent time conflicts and overloads. Also, it will create a solid student data base.

The on-line system was hampered due to problems with the telephone system; however, the system properly upon moving administration building.

# Activities and Progress

GOAL STATEMENT: To improve and refine the automated on-line registration process

OBJECTIVES: To implement an on-line registration process, Spring, 1984

ACTIVITIES	TIME FRAME	INTERMEDIATE ACTION/IMPACT	REMARKS AND EVALUATION
On-line registration using IBM 3278 computer terminals	5 days	Some 4,000 plus students will be processed. The system will prevent time conflicts and overloads. Also, it will create a solid student data base.	The on-line system was hampered due to problems with the telephone lines, however, the system functioned properly upon moving to the administration building.



# Activities and Progress

## GOAL STATEMENT:

To implement a university wide micrographics system

## OBJECTIVES:

To have the capability of filming, developing and producing copies of documents.

ACTIVITIES	TIME FRAME	INTERMEDIATE ACTION/IMPACT	REMARKS AND EVALUATION
Micrographics System	N/A	Completed comprehensive study	Lack of funding for equipment and personnel prevented the system from being implemented.



# Activities and Progress

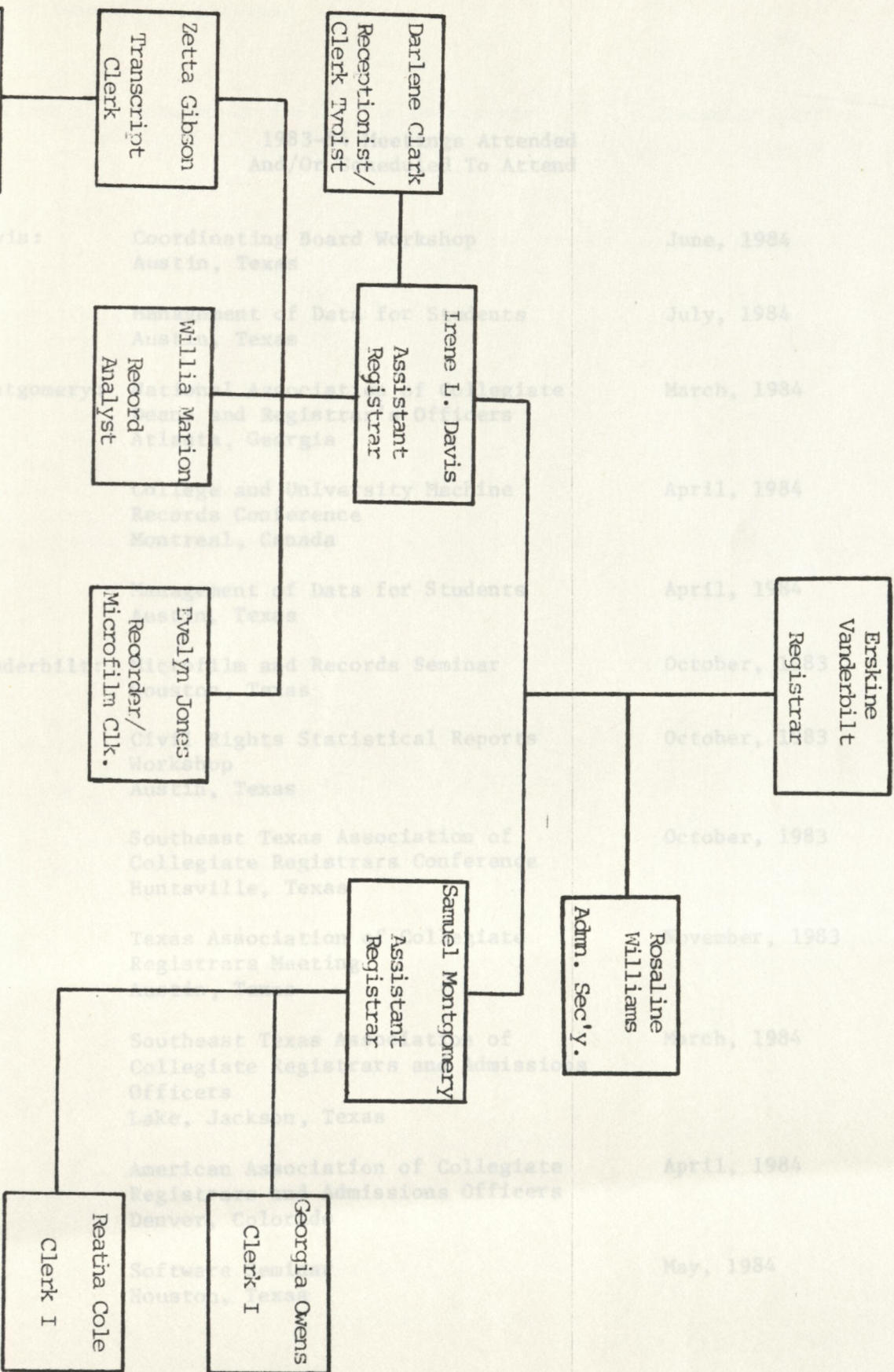
GOAL STATEMENT: Professional development of staff

OBJECTIVES: To improve professional skills, professional courtesy

ACTIVITIES	TIME FRAME	INTERMEDIATE ACTION/IMPACT	REMARKS AND EVALUATION
Professional skills and courtesy	Aug - June	Meetings were held one-on-one and in groups to discuss professional conduct, also, key staff members have attended professional meetings.	



Office of the Registrar



Williams: Management Skills for Secretaries

December, 1983

1983-84 Meetings Attended  
And/Or Scheduled To Attend

Davis:	Coordinating Board Workshop Austin, Texas	June, 1984
	Management of Data for Students Austin, Texas	July, 1984
Montgomery:	National Association of Collegiate Deans and Registrar's Officers Atlanta, Georgia	March, 1984
	College and University Machine Records Conference Montreal, Canada	April, 1984
	Management of Data for Students Austin, Texas	April, 1984
Vanderbilt:	Microfilm and Records Seminar Houston, Texas	October, 1983
	Civil Rights Statistical Reports Workshop Austin, Texas	October, 1983
	Southeast Texas Association of Collegiate Registrars Conference Huntsville, Texas	October, 1983
	Texas Association of Collegiate Registrars Meeting Austin, Texas	November, 1983
	Southeast Texas Association of Collegiate Registrars and Admissions Officers Lake, Jackson, Texas	March, 1984
	American Association of Collegiate Registrars and Admissions Officers Denver, Colorado	April, 1984
	Software Seminar Houston, Texas	May, 1984



1983-84 Meetings Attended  
And/Or Scheduled To Attend

Williams: Management Skills for Secretaries

December, 1983

DATA BASE INFORMATION SUBJECT TO AUTOMATION

<u>Subject Data</u>	<u>Automated</u>	<u>Partially Automated</u>	<u>Planned Date For Automation</u>
STUDENT STATISTICAL INFORMATION			
A. Name and Social Security Number	X		
B. Sex, Ethnic Origin, DOB	X		
C. Classification & Major	X		
D. Address - Local & Permanent	X		
APPROVED LOCAL COURSE INVENTORY			
A. Course Schedule Master	X		
B. Class Rollo	X		
C. Student Locators	X		
D. Course Schedule Maintenance	X		
E. Withdrawal Processing	X		
REGISTRATION			
A. Course Selection	X		
B. Residence Decisions		X	N/A
C. Scholastic Probation		X	Spring, 1985
D. Tuition & Fee Assessment	X		
E. Housing Decisions	X		
CEN REPORTS AND STATISTICAL DATA			
A. Student Report		X	Spring, 1985
B. Class Report	X		
C. Building and Room Report	X		
D. Degree Report	Manual		Fall, 1985
E. Faculty Report	Manual		Fall, 1985
F. Semester Credit Hour Tabulation	Manual		Fall, 1984
G. Hegin Reports		X	Fall, 1984
GRADE PROCESSING			
A. Grades with Mailers	X		
B. Scholastic Updates			
1. Honor Roll	X		
2. Scholastic Probation	X		
3. Class Rank and Standing	Manual		Fall, 1985
4. Transcript Production	Manual		Spring, 1985
C. Transcript Request Screening	Manual		
WORD PROCESSING			
A. Notices of Probation and Suspension	Manual		Upon receipt of funding
B. Candidates for Graduation Notices	Manual		Upon receipt of funding

# DATA BASE INFORMATION SUBJECT TO AUTOMATION

<u>Subject Data</u>	<u>Automated</u>	<u>Partially Automated</u>	<u>Planned Date For Automation</u>
I. STUDENT STATISTICAL INFORMATION			
A. Name and Social Security Number	X		
B. Sex, Ethnic Origin, DOB	X		
C. Classification & Major	X		
D. Address - Local & Permanent	X		
II. APPROVED LOCAL COURSE INVENTORY			
A. Course Schedule Master	X		
B. Class Rolls	X		
C. Student Locators	X		
D. Course Schedule Maintenance	X		
E. Withdrawal Processing	X		
III. REGISTRATION			
A. Course Selection	X		
B. Residence Decisions		X	N/A
C. Scholastic Probation		X	Spring, 1985
D. Tuition & Fee Assessment	X		
E. Housing Decisions	X		
IV. CBM REPORTS AND STATISTICAL DATA			
A. Student Report		X	Spring, 1985
B. Class Report	X		
C. Building and Room Report	X		
D. Degree Report	Manual		Fall, 1985
E. Faculty Report	Manual		Fall, 1985
F. Semester Credit Hour Tabulation	Manual		Fall, 1984
G. Hegis Reports		X	Fall, 1984
V. GRADE PROCESSING			
A. Grades with Mailers	X		
B. Scholastic Updates			
1. Honor Roll	X		
2. Scholastic Probation	X		
3. Class Rank and Standing	Manual		Fall, 1985
4. Transcript Production	Manual		Spring, 1985
C. Transcript Request Screening	Manual		
VI. WORD PROCESSING			
A. Notices of Probation and Suspension	Manual		Upon receipt of funding
B. Candidates for Graduation Notices	Manual		Upon receipt of funding



	<u>Subject Data</u>	<u>Automated</u>	<u>Partially Automated</u>	<u>Planned Date For Automation</u>
VII.	GRADUATION PROCESSING			
	A. General University Requirements	Manual		Fall, 1985
	B. Grade Point Average Tabulation	Manual		Fall, 1985
VIII.	MICROFILMING			
	A. Student Permanent Records	Manual		Upon receipt of funds
	B. Final Grade Report Sheets	Manual		Upon receipt of funds
IX.	ATHLETE ELIGIBILITY	Manual		N/A
X.	EQUIPMENT			
	A. Memory Typewriter	Manual		Upon receipt of funds
	B. Word Processor	Manual		Upon receipt of funds

Registrar's Office  
Current On-Line Systems

Subject Data

I. Student Registration

- a. course reference numbers
- b. course description
- c. section number
- d. class days, time, building and room
- e. course credit hours

II. Student Information

- a. Lists student course schedule
  1. Spring, 1984
  2. Fall, 1983
  3. Summer, 1983
  4. Spring, 1983
- b. Validation semester

III. Course Status Monitors

- a. Inquires courses that are closed
  1. reference number
  2. course number
  3. section number
  4. meeting times
  5. class capacity
  6. number of students enrolled
  7. status of course
    - a. closed
    - b. danger

IV. Student Add/Drop Transaction

- a. Lists current class schedule
- b. Drops courses upon submission of course reference number and drop code
- c. Adds courses upon submission of course reference number and add code
- d. Lists current class schedule after any add/drop transaction



V. Student Data Base Profile

- a. Browse student profile by Social Security Number
- b. Updates student data base record
- c. Deletes student data base record
- d. Adds student data base record
- e. Inquire individual student profile
- f. Student data elements

- 1. Social Security Number
- 2. Student's name
- 3. Birth date
- 4. Sex
- 5. Race
- 6. FICE Code
- 7. Local address
- 8. Telephone number
- 9. CIP code
- 10. Major Code
- 11. Classification
- 12. Previous college
- 13. College code
- 14. Entrance semester
- 15. Expected graduation date
- 16. Parent's name
- 17. Parent's telephone number
- 18. Home address
- 19. Home county
- 20. Exemption code
- 21. Overload status
- 22. Residence code
- 23. Tuition code
- 24. Academic probation status
- 25. Suspension code
- 26. Suspension semester
- 27. Suspension release semester
- 28. Academic advisor code

VI. Course Schedule Master

- a. Add a course to the master file
- b. Updates current course records
- c. Deletes a course record
- d. Browse course master file
- e. Inquire a course
- f. Reactivate a course record

g. Data elements of the course master file

1. Course reference number
2. Academic college code
3. Academic department code
4. Type of course
5. Lab fee
6. Course number
7. Section number
8. Meeting days
9. Beginning time
10. Ending time
11. Building
12. Room number
13. Campus code
14. Credit hours
15. Class capacity
16. Instructor code
17. Instructor name
18. Instructor's Social Security Number
19. Course title
20. CIP code
21. Room type
22. Total number of students enrolled
23. Grade-Stat

- a. Number of "A" grades awarded
- b. Number of "B" grades awarded
- c. Number of "C" grades awarded
- d. Number of "D" grades awarded
- e. Number of "F" grades awarded
- f. Number of "I" grades awarded
- g. Number of "W" grades awarded
- h. Number of "WF" grades awarded
- i. Number of "WP" grades awarded

VII. Classroll and Grade Information

- a. Browse classrolls
  - b. Inquire classrolls
  - c. Update classrolls
- 
1. Mid-term grades
  2. Final grades



# Enrollment By Classification

Classification	Spring 1983	Summer 1983	Fall 1983
Freshman	1,328	612	1,622
Sophomore	759	315	714
Junior	744	441	773
Senior	640	316	540
Graduate	818	766	803
Totals	4,319	2,450	4,452

Students Failing 50% or More  
Of Course Work

Spring 1983

<u>Sex</u>	<u>Number of Students</u>
Males	351
Females	137
Total	605



Students Failing 50% or More  
Of Course Work

Fall 1983

<u>Sex</u>	<u>Number of Students</u>
Males	228
Females	137
Total	365

Distribution of Students  
By State

Summer I 1983

<u>State</u>	<u>Number of Students</u>
Arkansas	5
California	17
Colorado	1
Dist. of Columbia	2
Florida	4
Georgia	8
Hawaii	1
Illinois	45
Indiana	4
Iowa	1
Kansas	2
Louisiana	12
Maine	1
Maryland	1
Massachusetts	4
Michigan	3
Minnesota	1
Mississippi	3



Distribution of Students by State  
Summer I 1983

Page 2

<u>State</u>	<u>Number of Students</u>
Missouri	3
Montana	1
Nevada	2
New Hampshire	1
New Jersey	1
New York	8
North Carolina	2
North Dakota	1
Ohio	2
Oklahoma	3
Pennsylvania	2
Rhode Island	2
Tennessee	2
Texas	1,877
Utah	1
Virginia	3
Washington	3
Virgin Islands	1
Total	2,030

Distribution of Students  
By State

Summer II 1983

<u>State</u>	<u>Number of Students</u>
Alabama	1
Arkansas	3
California	8
Colorado	1
Dist. of Columbia	1
Florida	5
Georgia	6
Illinois	34
Iowa	1
Kansas	1
Louisiana	9
Massachusetts	4
Mississippi	3
Missouri	1
Montana	1
Nevada	2
New York	5
North Carolina	2



Distribution of Students by State  
Summer II 1983

Page 2

<u>State</u>	<u>Number of Students</u>
Ohio	2
Oklahoma	2
Pennsylvania	2
Rhode Island	2
South Dakota	1
Tennessee	2
Virginia	1
Washington	3
Virgin Islands	1
Total	104

Distribution of Students  
By State

Fall 1983

<u>State</u>	<u>Number of Students</u>
Alabama	3
Arizona	4
Arkansas	11
California	40
Colorado	17
Connecticut	1
Dist. of Columbia	4
Florida	16
Georgia	19
Idaho	1
Illinois	132
Indiana	13
Iowa	1
Kansas	3
Kentucky	1
Louisiana	33
Maine	1
Maryland	8



Distribution of Students By State  
Fall 1983

Page 2

<u>State</u>	<u>Number of Students</u>
Massachusetts	10
Michigan	8
Minnesota	6
Mississippi	10
Missouri	19
Nebraska	1
Nevada	9
New Hampshire	1
New Jersey	9
New Mexico	1
New York	19
North Carolina	7
Ohio	10
Oklahoma	5
Pennsylvania	10
Rhode Island	2
South Carolina	2
Tennessee	4
Utah	1
Virginia	16

Distribution of Students By State  
Fall 1983

Page 3

<u>State</u>	<u>Number of Students</u>
Washington	3
Wisconsin	5
Virgin Islands	4
Total	470



Distribution of Students  
By Country

Summer I 1983

<u>Country</u>	<u>Number of Students</u>
Bahamas	20
Ethiopia	1
Jamaica	23
Kenya	3
Liberia	24
Libya	1
Nigeria	33
Trinidad	1
Total	106

Distribution of Students  
By Country

Summer II 1983

<u>Country</u>	<u>Number of Students</u>
Bahamas	17
Jamaica	20
Jordan	1
Kenya	3
Liberia	21
Nigeria	27
Total	89



Distribution of Students  
By Country

Fall 1983

<u>Country</u>	<u>Number of Students</u>
Bahamas	27
Costa Rica	1
Ethiopia	1
Germany (East)	1
Ghana	3
Guyana	1
Jamaica	35
Jordan	5
Kenya	3
Liberia	38
Libya	1
Malaysia	2
Nigeria	49
Pakistan	2
South Africa	1
Thailand	1
Trinidad	2
West Africa	1
Total	174

Distribution of Students  
By Texas County

Summer I 1983

<u>County</u>	<u>Number of Students</u>
Anderson	8
Angelina	3
Austin	25
Bastrop	2
Bee	2
Bell	15
Bexar	22
Bowie	20
Brazoria	16
Brazos	18
Burleson	2
Caldwell	3
Calhoun	1
Cass	2
Castro	1
Chambers	2
Collins	2
Colorado	12
Crockett	1



Distribution of Students by Texas County  
Summer I 1983

Page 2

<u>County</u>	<u>Number of Students</u>
Dallam	4
Dallas	106
Dewitt	7
Ector	3
Falls	4
Fayette	3
Fort Bend	59
Franklin	1
Galveston	34
Gonzales	2
Grayson	1
Gregg	4
Grimes	10
Guadalupe	1
Hamilton	1
Hardin	3
Harris	835
Harrison	4
Hartley	1
Hays	1
Henderson	1

Distribution of Students by Texas County  
Summer I 1983

Page 3

<u>County</u>	<u>Number of Students</u>
Houston	12
Hunt	2
Jasper	1
Jefferson	56
Johnson	2
Kaufman	7
King	1
Kleberg	1
Lamar	3
Lampasas	1
Lavaca	1
Lee	8
Leon	4
Liberty	7
Limestone	2
Lubbock	3
Madison	2
Matagorda	8
McLennan	20
Midland	1
Milam	1



Distribution of Students by Texas County  
Summer I 1983

Page 4

<u>County</u>	<u>Number of Students</u>
Montgomery	23
Morris	6
Navarro	1
Newton	1
Neuces	4
Orange	5
Potter	1
Robertson	25
Sabine	6
San Augustine	1
San Jacinto	3
Shelby	6
Smith	3
Tarrant	43
Taylor	1
Titus	1
Travis	14
Trinity	2
Tyler	3
Victoria	1
Walker	1

Distribution of Students by Texas County  
Summer I 1983

Page 5

<u>County</u>	<u>Number of Students</u>
Waller	308
Washington	15
Wharton	11
Wichita	3
Williamson	3
Wood	1
Total	1,877



Distribution of Students  
By Texas County

Summer II 1983

<u>County</u>	<u>Number of Students</u>
Anderson	6
Angelina	2
Austin	5
Bastrop	1
Bee	2
Bell	13
Bexar	20
Bowie	11
Brazoria	7
Brazos	11
Burleson	2
Caldwell	1
Calhoun	1
Callahan	1
Camp	1
Cass	1
Chambers	1
Cherokee	2
Collins	1

Distribution of Students By Texas County  
Summer II 1983

Page 2

<u>County</u>	<u>Number of Students</u>
Colorado	5
Dallam	1
Dallas	68
Dewitt	5
Ector	3
Ellis	2
Falls	3
Fayette	1
Fort Bend	30
Franklin	1
Galveston	19
Gonzales	1
Gregg	2
Grimes	5
Guadalupe	1
Hamilton	1
Hardin	3
Harris	545
Harrison	2
Hays	1
Houston	8



Distribution of Students By Texas County  
Summer II 1983

Page 3

<u>County</u>	<u>Number of Students</u>
Hunt	1
Jackson	1
Jefferson	35
Johnson	1
Kaufman	4
Lamar	1
Lee	1
Liberty	4
Limestone	1
Lubbock	3
Madison	1
Marion	1
Matagorda	5
McLennan	17
Midland	1
Milam	1
Montgomery	17
Morris	3
Neuces	5
Orange	3
Potter	1

Distribution of Students By County  
Summer II 1983

Page 4

<u>County</u>	<u>Number of Students</u>
Robertson	18
Runnels	1
Sabine	4
San Augustine	2
San Jacinto	4
Shelby	7
Smith	3
Tarrant	28
Titus	1
Travis	11
Trinity	1
Tyler	1
Victoria	1
Walker	1
Waller	242
Washington	8
Wharton	5
Wichita	2
Williamson	3
Wood	1
Total	1,247



Distribution of Students  
By Texas County

Fall 1983

<u>County</u>	<u>Number of Students</u>
Anderson	8
Andrews	1
Angelina	5
Austin	18
Bastrop	5
Bee	2
Bell	31
Bexar	66
Bowie	39
Brazoria	19
Brazos	35
Briscoe	1
Burleson	8
Caldwell	4
Calhoun	3
Callahan	1
Camp	2
Cass	6
Castro	1

Distribution of Students By Texas County  
Fall 1983

Page 2

<u>County</u>	<u>Number of Students</u>
Chambers	2
Cherokee	5
Collins	6
Colorado	17
Coryell	1
Dallam	3
Dallas	342
Dewitt	8
Ector	8
Ellis	5
El Paso	4
Falls	12
Fayette	2
Fort Bend	102
Freestone	2
Galveston	111
Goliad	1
Gonzales	3
Grayson	3
Gregg	9
Grimes	19



Distribution of Students By Texas County  
Fall 1983

Page 3

<u>County</u>	<u>Number of Students</u>
Guadalupe	2
Hamilton	2
Hardin	8
Harris	1,672
Harrison	9
Hartley	1
Hays	1
Henderson	4
Hopkins	1
Houston	33
Hunt	4
Jackson	2
Jasper	4
Jefferson	123
Johnson	1
Kaufman	10
King	1
Kleberg	1
Lamar	4
Lampasas	1
Lavaca	2

Distribution of Students By Texas County  
Fall 1983

Page 4

<u>County</u>	<u>Number of Students</u>
Lee	11
Leon	5
Liberty	17
Limestone	12
Lubbock	20
Madison	9
Marion	1
Matagorda	17
McLennan	29
McMullen	1
Midland	4
Milam	8
Montgomery	36
Morris	9
Nacogdoches	6
Navarro	1
Newton	2
Neuces	8
Ochiltree	1
Orange	11
Polk	2



Distribution of Students By Texas County  
Fall 1983

Page 5

<u>County</u>	<u>Number of Students</u>
Potter	6
Red River	3
Robertson	23
Runnels	1
Rusk	2
Sabine	11
San Augustine	3
San Jacinto	6
Shelby	9
Sherman	1
Smith	14
Tarrant	79
Taylor	4
Titus	1
Tom Green	2
Travis	67
Trinity	6
Tyler	3
Victoria	6
Walker	3
Waller	433

Distribution of Students By Texas County  
Fall 1983

Page 6

<u>County</u>	<u>Number of Students</u>
Ward	1
Washington	35
Wharton	22
Wichita	7
Williamson	5
Winkler	1
Wood	1
Total	3,771



Prairie View A&M University  
Prairie View, Texas

Summary of Courses With Insufficient Enrollment

Summer I  
1983

<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
AGED	714	Problems	2
PLSC	323	Vegetable Producton	5
PSC	223	Production	5
ACCT	513	Managerial Acctng	2
B A	203	Business Math	9
OA	233	Shorthand II	6
GEOG	313	Regional	8
ADMN	713	Fundamental	1
EDUC	303	Elem Pr Tchg	3
EDUC	306	Elem Pr Tchg	4
EDUC	383	High Sch Methods	7
EDUC	403	H S Prac Tchg	2
EDUC	406	H S Prac Tchg	5
EDUC	853	Project	1
EDUC	853	Project	4
EDUC	853	Project	4
KED	453	Found of Learning	1

<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
KED	493	Kndrgn Stud Tchng	1
COMM	113	Intro To Mass-Comm	9
COMM	310	Prof Internship I	1
COMM	310	Prof Internship I	6
COMM	410	Prof Internship II	7
COMM	410	Prof Internship II	3
ENG	883	Chaucer	2
HIST	402	Inves Paper	2
HIST	503	Tchg Hist	4
MATH	323	Prog Lang	9
MATH	403	Independent	2
MUSC	111P	Piano	3
MUSC	111P	Piano	2
MUSC	111T	Sight Singins	4
MUSC	112H	Music & Arts	9
MUSC	113V	Voice	1
MUSC	123V	Voice	2
MUSC	211P	Piano	3
MUSC	212H	Music Literature	4
MUSC	221P	Piano	1
MUSC	223P	Piano	1
MUSC	253E	Music For Children	8
MUSC	312P	Piano Concentration	1



<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
MUSC	313H	Music History	5
MUSC	313V	Voice	1
MUSC	323V	Voice	1
MUSC	402V	Voice	2
MUSC	653	Score Reading	2
MUSC	713F	Voice	1
MUSC	953	Anal Harmony	3
MUSC	114T	Basic Music	2
CHEM	106	Intro Coop Educ	2
HLED	393	Drug Education	7
P E	713	Seminar II	2
P E	713	Seminar II	3
LE	173	Criminal Invstgation	9
LE	416	Internship	5
ARCH	467	Internship	9
C E	356	Coop Educ II	3
C E	492	Senior Project	2
E E	256	Coop Educ I	3
E E	356	Coop Educ II	7
E E	533	Power Analysis I	Dropped
G E	112	Problems	Dropped
G E	112	Problems	Dropped
G E	113	Graphics I	Dropped

<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
G E	113	Graphics I	1
G E	133	Engr Concepts I	Dropped
G E	133	Engr Concepts I	6
M E	256	Coop Educ I	6
M E	492	Senior Project	8
M E	492	Senior Project	5
M E	492	Senior Project	2
DESN	322	Costumes	7
H ED	523	Problems	1
H ED	593	Curriculum	1
ELCT	113	Circuits	9
I E	440	Occuptn Anl	7
I E	463	Aims & Obj	7
I E	480	Human Relations	9
I E	733	Philosophy	Dropped
I T	325	Work Experience III	1
NURS	206	Nursing Process I	6
NURS	206	Nursing Process I	6
NURS	330	Independt Study I	6
NURS	330	Independt Study I	2
NURS	444	Adv Nursing Concepts	9



Prairie View A&M University  
Prairie View, Texas

Summary of Courses With Insufficient Enrollment

Summer II  
1983

<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
AGED	714	Problems	2
AGRO	800	Research	3
B E	793	Writing	1
OA	443	Office Management	8
ARED	263	Elem Art	7
ARED	633	Projects	1
PSY	783	Prctcum Gerontology	1
PSY	493	Readings & Research	1
SPED	943	Language Problems	2
SPCH	201	Forensics Practicum	5
HIST	453	Contemp U S	9
HIST	523	Imperialism	4
MATH	213	Analyt Geom	1
MATH	224	Geo & Calc	2
MATH	553	Calculus	3
MATH	703	Modern Algebra	2

<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
MUSC	113Z	Percussion	1
MUSC	121P	Piano	4
MUSC	122P	Piano Concentration	2
MUSC	123B	Brass	1
MUSC	123W	Woodwind	1
MUSC	221P	Piano	5
MUSC	322P	Piano Concentration	1
MUSC	413P	Piano	2
MUSC	413W	Woodwind	1
MUSC	413Z	Percussion	1
MUSC	422P	Piano Concentration	1
CHEM	400	Research	4
P E	101B	Swimming II	Dropped
P E	101P	Softball-Track I	Dropped
P E	201C	Gymnastics II	9
P E	201D	Badminton-Tennis II	Dropped
P E	201D	Badminton-Tennis II	Dropped
P E	753	Foundation	Dropped
SW	456	Field Placement	2
H E	883	Fmly Finance	3
H ED	843	Research	1
D E	503	Traffic Safety I	2
D E	703	Traffic Safety II	2



<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
I E	753	Practicum	3
I T	316	Work Experience	5
NURS	113	Prof Dvlp	Dropped
NURS	330	Independt Study I	4

Prairie View A&M University  
Prairie View, Texas

Summary of Courses With Insufficient Enrollment

Fall  
1983

<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
AGED	426	Prac Tchg	1
AGEN	413	Farm & Home Utilit	Dropped
AGEN	433	Farm Drainage	2
ANSC	433	Cattle	6
ACCT	443	Acct & Infor System	9
FI	423	Managerial Finance	9
ECON	793	Mathematical Econ	1
GEOG	213	Urban Geography	7
EDUC	303	Elem Pr Tchg	2
EDUC	303	Elem Pr Tchg	1
EDUC	306	Elem Pr Tchg	7
EDUC	403	Elem Pr Tchg	2
EDUC	406	H S Prac Tchg	4
EDUC	406	H S Prac Tchg	4
EDUC	406	H S Prac Tchg	4
EDUC	406	H S Prac Tchg	2



<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
EDUC	406	H S Prac Tchg	4
EDUC	406	H S Prac Tchg	4
EDUC	406	H S Prac Tchg	2
EDUC	406	H S Prac Tchg	1
EDUC	693	Sec Reading Meth	3
EDUC	853	Project	4
KED	493	Kndrgn Stud Tchng	3
PSY	113	Gen Psych	2
SPED	313	Excep Child	7
COMM	310	Prof Internship I	3
COMM	310	Prof Internship I	5
COMM	310	Prof Internship I	2
COMM	323	Editorials	7
COMM	410	Prof Internship II	3
COMM	410	Prof Internship II	2
DRAM	243	Stage Makeup	8
DRAM	323	Directng I	8
DRAM	453	Acting Prob I	6
ENG	393	Vict Litr	9
ENG	813	Criticism	1
ENG	823	Thesis	1
SPCH	201	Forensics Practicum	8
HIST	193	Hist of Religion	3

<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
HIST	402	Inves Paper	2
HIST	433	Foreign Rltns	9
HIST	572	Inves Paper	1
CSCI	323	Bus Prob Progng	9
CSCI	323	Bus Prob Progng	Dropped
MATH	403	Independent	7
BI E	333	Syntaxis & Morhlg	6
SPAN	303	Conversation	8
MUSC	111P	Piano	9
MUSC	112H	Music & Arts	9
MUSC	112P	Piano Concentration	3
MUSC	113B	Brass	4
MUSC	113B	Brass	2
MUSC	113B	Brass	4
MUSC	113P	Piano	1
MUSC	113P	Piano	1
MUSC	113V	Voice	9
MUSC	113W	Woodwinds	7
MUSC	113Z	Percussion	4
MUSC	151J	Jazz Band	8
MUSC	161B	Brass Ensemble	4
MUSC	211P	Piano	4
MUSC	211P	Piano	4



<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
MUSC	211P	Piano	4
MUSC	212E	Vocal Techniques	3
MUSC	212P	Piano Concentration	2
MUSC	213B	Brass	1
MUSC	213T	Harmony & Keyboard	2
MUSC	213V	Voice	8
MUSC	213W	Woodwinds	1
MUSC	213Z	Percussion	1
MUSC	302P	Accompanying	1
MUSC	303E	Choral Procedures	3
MUSC	312P	Piano Concentration	1
MUSC	312P	Piano Concentration	3
MUSC	312T	Form & Texture	2
MUSC	313E	Elem Sch Music Prog	5
MUSC	313H	Music History	3
MUSC	313T	Composition	1
MUSC	313V	Voice	5
MUSC	313Z	Percussion	1
MUSC	412P	Piano	3
MUSC	412P	Piano	1
MUSC	413P	Piano	1
MUSC	413T	Composition	1
MUSC	413V	Voice	4

<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
MUSC	413W	Woodwinds	2
MUSC	723F	Voice	2
MUSC	880	Thesis	1
CHEM	111	Inorganic Chem Lab	9
CHEM	111	Inorganic Chem Lab	Dropped
CHEM	111	Inorganic Chem Lab	Dropped
CHEM	111	Inorganic Chem Lab	8
CHEM	132	General Chem Lab	7
CHEM	132	General Chem Lab	4
CHEM	132	General Chem Lab	8
CHEM	132	General Chem Lab	8
CHEM	451	Research	8
HLED	111	Concepts I	8
HLED	111	Concepts I	8
HLED	111	Concepts I	9
HLED	121	Concepts II	9
HLED	121	Concepts II	9
HLED	121	Concepts II	9
HLED	121	Concepts II	9
HLED	123	Human Sexuality	9
P E	101B	Swimming II	9
P E	101B	Swimming II	8
P E	101B	Swimming II	9



<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
P E	102	Advanced Swimming	8
P E	131	Restricted	6
P E	222	Life Saving	9
P E	331	Restricted	8
P E	331	Restricted	8
P E	363	Coaching	9
L E	416	Internship	5
C E	321	Mec Lab	7
C E	373	Analysis I	7
C E	492	Senior Project	2
CHE	313	Unit Ops I	9
E E	256	Coop Educ I	3
E E	356	Coop Educ II	4
E E	481	Seminar II	4
E E	492	Senior Project	8
M E	213	Mfg Processes	9
M E	356	Coop Educ II	1
M E	492	Senior Project	6
FDS	413	Problems & Seminar	6
H E	303	Observation	9
H E	303	Observation	9
H E	553	Family Life	3
H E	813	Child Dvlp	4

<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
H E	913	Youth	4
H ED	363	Spec Method	7
AUTO	133	Chassis	7
C F	215	Productn Mg	3
C F	233	Organization	4
CRFT	133	Art Metal	9
CRFT	203	Leathercraft	1
DRFT	113	General	8
ELCT	373	Circuit Analysis	8
ELCT	413	Adv Intg Circuits	9
FA	103	Intro Visual Arts	6
FA	113	Design I	8
FA	123	Design II	3
FA	153	Freehand Drawing	9
FA	163	Lettering-Advertsng	6
FA	253	Elem School Art	9
FA	273	Advertising	6
FA	302	Basic Photography	9
FA	483	Special Projects	8
I E	423	Instructional Meth	8
I E	440	Occuptn Anl	4
I E	463	Aims & Obj	1
I E	463	Aims & Obj	5



<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
I E	510	Instr Materials	2
I E	533	Methods	3
I E	720	Thesis In Ind Educ	2
I T	206	Work Experience	2
I E	410	Instr Materials	9
MACH	313	Heat	8
PRNT	113	Graphic Arts I	7
PRNT	413	Graphic Arts IV	1
NURS	206	Nursing Process I (lab)	9
NURS	206	Nursing Process I (lab)	8
NURS	206	Nursing Process I (lab)	6
NURS	206	Nursing Process I (lab)	5
NURS	306	Psychosocl Nurs II (lab)	9
NURS	346	Nursing Process II (lab)	3
NURS	346	Nursing Process II (lab)	3
NURS	356	Nursing Process III (lab)	7
NURS	408	Nursing Process IV (lab)	8
M S	203	Military History	6
M S	303	Intro To Aviation	7
M S	402	Military Seminar	5
N S	112	Intro Naval Science	9
N S	433	Amphib-War	6
N S	472	Leadership & Mgnt	5

<u>Course Abbr.</u>	<u>Course No.</u>	<u>Short Title</u>	<u>Enrollment</u>
N S	472	Leadership & Mgmt I	6
N S	492	Naval Affairs	2



Semester Credit Hours By Program Area

Program Area	Spring 1983		Summer 1983		Fall 1983	
	Undergrad	Graduate	Undergrad	Graduate	Undergrad	Graduate
Liberal Arts	19,575	462	7,009	678	20,291	554
Science	5,482	270	1,421	340	8,016	237
Fine Arts	1,178	24	230	18	1,652	9
Teacher Education	3,153	3,197	1,259	3,316	2,935	2,391
Agriculture	775	201	30	101	759	165
Engineering	6,573	57	1,721		7,142	72
Home Economics	828	12	239	9	992	33
*Law						
Social Service	285		78		348	
Library Science						
*Veterinary Medicine						
Vocational Training	20					
Physical Training	982		572		1,099	
Health Services	1,818		552		2,435	
*Pharmacy						
Business Admin	5,628	1,452	1,957	1,155	5,223	1,797
Tchr Ed-Practice Tchng	297		66		228	
Technology	2,035		210		1,550	69
Sub-totals	48,629	5,675	15,344	5,617	52,670	5,327
Military Science	1,992				1,178	
Totals	50,621	5,675	15,344	5,617	53,848	5,327

\*Not applicable

# Degrees and Certificates Awarded

May 1983

Degree	Male	Female	Total
Bachelor of Science in Agriculture	15	3	18
Bachelor of Arts	17	13	30
Bachelor of Arts in Music	1	-	1
Bachelor of Arts in Social Work	-	6	6
Bachelor of Business Administration	27	30	57
Bachelor of Music	1	1	2
Bachelor of Science	14	33	47
Bachelor of Science in Education	-	17	17
Bachelor of Science in Law Enforcement	2	-	2
Bachelor of Architecture	4	1	5
Bachelor of Science in Civil Engineering	1	2	3
Bachelor of Science in Electrical Engineering	7	6	13
Bachelor of Science in Mechanical Engineering	12	6	18
Bachelor of Science in Home Economics	1	7	8
Bachelor of Science in Industrial Education	3	-	3
Bachelor of Science in Industrial Technology	18	3	21
Bachelor of Science in Nursing	3	26	29
Master of Arts	2	1	3
Master of Business Administration	17	10	27
Master of Education	14	39	53
Master of Science	6	4	10
Certificate of Proficiency	<u>-</u>	<u>1</u>	<u>1</u>
Total	165	209	374



# Degrees and Certificates Awarded

August 1983

Degree	Male	Female	Total
Bachelor of Science in Agriculture	4	3	7
Bachelor of Arts	7	5	12
Bachelor of Business Administration	12	16	28
Bachelor of Science	9	16	25
Bachelor of Science in Education	-	13	13
Bachelor of Science in Law Enforcement	1	-	1
Bachelor of Architecture	1	1	2
Bachelor of Science in Electrical Engineering	5	1	6
Bachelor of Science in Mechanical Engineering	9	2	11
Bachelor of Science in Home Economics	-	1	1
Bachelor of Science in Industrial Technology	10	1	11
Bachelor of Science in Vocational Industrial Educ.	3	-	3
Bachelor of Science in Nursing	-	2	2
Bachelor of Arts in Social Work	-	3	3
Master of Arts	1	3	4
Master of Business Administration	14	8	22
Master of Education	21	55	76
Master of Science	5	13	18
Certificate of Apprenticeship	<u>-</u>	<u>1</u>	<u>1</u>
Total	102	144	246

# Degrees and Certificates Awarded

December 1983

Degree	Male	Female	Total
Bachelor of Science in Agriculture	10	-	10
Bachelor of Arts	9	1	10
Bachelor of Arts in Social Work	1	4	5
Bachelor of Business Administration	10	13	23
Bachelor of Science	10	6	16
Bachelor of Science in Education	1	1	2
Bachelor of Science in Law Enforcement	3	-	3
Bachelor of Science in Civil Engineering	5	-	5
Bachelor of Science in Electrical Engineering	8	1	9
Bachelor of Science in Mechanical Engineering	8	5	13
Bachelor of Science in Industrial Education	-	1	1
Bachelor of Science in Industrial Technology	8	-	8
Bachelor of Science in Vocational Industrial Educ.	1	-	1
Bachelor of Science in Dietetics	-	1	1
Bachelor of Science in Home Economics	1	9	10
Bachelor of Science in Nursing	-	1	1
Master of Arts	-	2	2
Master of Business Administration	13	5	18
Master of Education	9	11	20
Master of Science	1	3	4
Certificate of Proficiency	<u>2</u>	<u>-</u>	<u>2</u>
Total	100	64	164